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Board of Trustees Minutes, June 24, 1947

Eastern Washington College of Education

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MINUTES OF THE BOARD MEETING

June 24, 1947

The Board of Trustees of the Eastern Washington College of Education met in the Green Room at the Davenport Hotel, Spokane, Washington at 1:30 p.m. on June 24, 1947. Present: Mr. James E. McGovern, Chairman, Mrs. Leslie Barber, and Dave S. Cohn, members, and W. W. Isle, President.

PRESENTATION OF KINNIKINIK: Copies of the Kinnikini were presented to each member of the Board with compliments of the college annual staff.

PRESENTATION OF DIPLOMAS AT SUMMER COMMENCEMENT: There was some discussion as to which member of the Board would present the diplomas at the summer commencement exercises. There being some uncertainty as to who would be able to attend, the decision was left until plans of the members of the Board would become more definite.

REPORT ON ENROLLMENT FOR THE SUMMER SESSION: The President reported that enrollment for the summer session as of that date, had reached a total of 557, compared with a total of 424 for the summer of 1946, and a total of 254 for the summer of 1945.

HEARING REPRESENTATIVE FROM BUILDING SERVICE EMPLOYEES UNION: Mr. Glen Zorn, representative from the Building Service Employees Union, together with a committee from the local organization of the college maintenance and service employees (Messrs. Paul Rozell, P. A. Billesbach, William F. Bryan, Paul Delabarre) was received by the Board. This committee presented a proposed agreement with the Building Service Employees Union. An extended discussion was held between the members of the Board and the representatives of the Union. The committee was instructed to redraft the proposed agreement, and prepare a copy for each member of the Board. The Board would then give further consideration to the matter.

REPORT ON APPLICATION FOR CHANGED CONTRACT WITH VETERANS ADMINISTRATION: The President reported that progress was being made for application and changed contract with the Veterans Administration in place of the old contract which expired at the end of the Spring term and which provided for payment for tuition on the basis of \$15.00 per veteran per month. The new contract applied for would set up payments on the basis of actual cost of instruction. The President reported on an interview with the Veterans Administration Office in Seattle, and the filing of application with supporting data for a contract which would cover the Summer and Fall quarters only. This contract would provide payments based upon actual cost of instruction during the Spring quarter. It was expected that a new contract would then be written for the Winter and Spring quarters, 1947-48, based upon the cost of instruction for the Fall Quarter, 1947. This procedure is desirable because of the anticipated increased cost of instruction during the Fall quarter.

VACATION FOR THE PRESIDENT: The Board approved plans for vacation by the President, beginning July 27, 1947.

CONSIDERATION OF JOINT MEETING OF THE JOINT BOARDS OF COLLEGES OF EDUCATION:

Some consideration was given to the matter of a meeting of the Joint Boards of Trustees. Further decision was left until plans of the members of the Boards could be further determined.

AUTHORIZATION OF ROOFING REPAIRS AT MARTIN HALL: The President was authorized to proceed with contract for roofing repairs at Martin Hall. This work to be done on a cost plus basis. It was pointed out that this type of contract would be more desirable because of the impossibility of determining how much work would be necessary before the actual operations were started.

DEVELOPMENTS AS REGARDS ENROLLMENT FOR FALL QUARTER: The President gave a report concerning the heavy reservation of rooms for the Fall quarter, particularly from prospective women students. The President was authorized to make such readjustments in housing as seemed necessary to take care of the indicated increased numbers desiring to attend the college. The Board took the position that every effort should be made to accommodate a ~~maximum~~ number of these prospective students. The President was further instructed to take such actions as were needed to make the present housing ~~adjusted~~ accommodations as attractive and comfortable as possible. One of the adjustments discussed by the Board was a transfer of men students from Sutton Hall to Hudson Hall, and then use Sutton Hall for women. The Board approved such an arrangements if in the study of the problem such appeared to be the best procedure for meeting the problem. The administration was further authorized to proceed with a study of the possibility and desirability of constructing a new women's residence hall on the campus under the authorization enacted by the 1947 Washington Legislature.

The President was instructed to have prepared some proposals for insuring the residence buildings on the campus against loss by fire and other hazards.

CONSIDERATION OF PROBLEMS INCIDENT TO INCREASED ENROLLMENT AT COLLEGE ELEMENTARY SCHOOL: The Board considered numerous problems incident to the probable increase of enrollment at the Elementary school. It was the consensus of opinion that the college could not be ~~continued~~ responsible for providing elementary school facilities in Cheney to accommodate increased numbers of children. The necessary extension of staff and plant facilities for the coming year would not be regarded as committing the Board to any policy of continuing such accommodations. It was suggested that a joint meeting between the Board of Education of Cheney and the Board of Trustees be arranged for discussion of this problem.

CONSIDERATION OF REQUEST FILED WITH GOVERNOR FOR CAPITAL OUTLAY FUNDS: Some consideration was given in the matter of the application which has been filed with the Governor for capital outlay funds for the biennium. It was agreed that the Chairman of the Board, and the President of the College would meet with the Governor at the earliest date to present the needs of the College for the Governor's consideration.

LEAVES OF ABSENCE APPROVED: The following Leaves of Absence were approved:

Hugh Blair, leave for summer, 1947.

Emily J. Craney, college nurse, leave for summer, 1947.

Marie Haas, Library, leave for Fall quarter, 1947.

Louise Vandevanter, elementary school, Fall quarter with pay; remainder of year without pay, 1947-48.

Eunice Nelson, Dean of Women, Fall quarter with pay; remainder of year without pay, 1947-48.

Charlotte Lang, elementary school, Fall quarter with pay; remainder of year without pay, 1947-48.

Kate Brodnax, leave for 1 year without pay, beginning with summer, 1947.

ADJUSTMENTS IN SALARY: The following adjustments in salary were presented and approved:

R. F. Bell, from \$4100 to \$4400, because of additional credit for non-military instructional service during the war.

Charles Herring, from \$3800 to \$3900 because of rank of Assistant Professor promised at time of appointment to staff.

C. S. Kingston, from \$3050 to \$2700, because of not having doctor's degree as scheduled.

Mary Swerer, from \$4000 to \$4600, because of recognition of equivalence of experience and training to the 45 quarter hour above the MA degree classification.

Mabel Sturman, secretary, for increased assignment, from \$75 to \$125 per month.

Salaries of the following temporary instructors were not indicated on previous list:

Helen Bowlsby, \$3500.00
Alice Hitchcock, \$3500.00
Grace Shindler, \$3500.00
Frances Thorington, \$3300.00

"Doc" G. H. Pearce, who has been absent for two months recuperating from an operation, the Board decided that he could no longer be continued on the payroll.

As regards salary of Mrs. Ruth Riddle, Library, the Board decided that since the increase voted Mrs. Riddle in connection with the setting up the salary schedules at the April meeting of the Board was so large, it was inadvisable to provide further increase at this time. The President was instructed to inform Mrs. Riddle that the Board would review her case at the end of another year and make further attempt to place her salary in keeping with other members of the staff.

PROBLEMS INCIDENT TO REGULATION CONCERNING ADMINISTRATIVE INCREMENTS: The Board spent some time discussing some problems incident to the granting of special salary increments to Heads of Divisions and other members of the staff for administrative duties over and above a full teaching load. The Board agreed that it should be the policy to pay in one lump sum at the end of each quarter the amount which each individual had earned according to the schedule previously adopted.

RESIGNATIONS: The following resignation was approved:

Dr. Henry M. Adams; to accept position at Santa Barbara State College.

SUMMER PERSONNEL: The following new summer personnel were approved:

Dr. Earl K. Peckham, Education, 9 weeks, \$800.00
Homer M. Davis, Education, 9 weeks, \$800.00
Mrs. Louise Pike Crook, 4½ weeks, Education, \$400.00
Miss Dorothy Abrams, Psychology, 9 weeks, \$800.00
Harold W. Coman, Audio-Visual instruction, 4½ weeks, \$300.00
Helen Price, Audio-Visual instruction, 4½ weeks, \$300.00
Mrs. Ella Poffenroth, elementary school instructor, 4½ weeks, \$300.00
Edna Thomas, elementary school instructor, 4½ weeks, \$300.00

Charles Cone, Columbia Basin Workshop, $4\frac{1}{2}$ weeks, \$400.00
Douglas Carter, geography, 9 weeks, \$700.00
Tuly C. Knoles, (Dr. Adams work for the summer), \$275.00 per month.
Joan Wyer, library, 9 weeks, \$135 each half session.
Ruth Lockridge, library, 9 weeks, \$120 each half session.
Mrs. Eileen Stenson, library, $4\frac{1}{2}$ weeks, \$135.
Miss Lucy McCormack, Home Economics, 9 weeks, \$700.

RETURN TO STAFF: The following return to staff was approved:

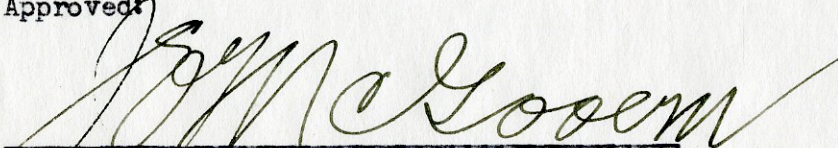
Miss Virginia Fitzpatrick, Kindergartner, returned to staff at beginning of summer session, 1947.

NEW APPOINTMENTS TO STAFF: The following appointments for the Fall to the college staff were approved:

Mr. Robert M. Trotter, Department of Music, instructor, \$3200.
Mr. Melvin Baddin, Department of Music, instructor, \$3100.
Miss Blanche W. Stevens, Department of Home Economics, instructor, \$3400.
Dr. Dana Harter, Chemistry, instructor, \$3900.
George Stahl, Photography, instructor, \$3400.
Francis Schadeegg, Geography, instructor, \$3700.
Miss R. Jean Taylor, English Department, instructor, \$3900.
Mr. Loyd W. Vandeberg, Industrial Arts Department, \$3200.
Dr. R. F. Miller, Department of English, \$4200.
Dr. Howard C. Payne, History, instructor, \$3600.
T. Stewart Smith, Department of Music, \$3400.
William H. Fisher, Social Science and Education, \$3900.
M. J. Vannoy, Athletics, \$3000.
Lee Sonnedecker, Athletics, \$4000.

The meeting was adjourned:

Approved:


Chairman of the Board of Trustees


President